

**AUTHORIZED SIGNATORY LETTER TO CA FOR eSign/DSC**

[APPLICABLE TO ALL CENTRAL GOVERNMENT EMPLOYEES, STATE GOVERNMENT EMPLOYEES,  
EMPLOYEES OF STATUTORY BODIES, PUBLIC SECTOR UNDERTAKINGS AND OTHER  
GOVERNMENT ORGANIZATIONS]

To:

Care4Sign Safetec Limited  
Address: 1st Floor, Office No. 1,  
No. 44-45-46, CNR Complex,,  
Vinayaka Layout, Ananthapura Gate,  
Yelahanka New Town, Bengaluru,  
Karnataka, 560064

I, Controlling / Administrative Authority / Head of Office / Head of Department (HoD) of the

\_\_\_\_\_  
(Organization Name), have understood the requirements of eSign/DSC enrolments under provisions of Information Technology Act, and will authorize the employees in line with these requirements. I have enclosed my ID card of Authorized signatory/identity letter issued by the organization.

**Government Organization Type** (Tick as applicable):

Central Govt  State/UT  PSU  Statutory / Constitutional / Regulatory Organization  
 Judiciary / Quasi-Judicial Organization  Defence Organization  Other \_\_\_\_\_

**My Information (Signatory):**

Full Name	
Organization Name	
Position/Designation	
Organization ID Card No	
Office Address	
Office Tel No	
Mobile No (Optional)	
Website Reference of my information, if any	Email id :

Signature: \_\_\_\_\_

(Seal & Stamp)

Date: \_\_\_\_\_

Enclosed: My Organization ID card / Identity letter issued by the organization